

Personnel Committee - Personnel Budget 2025-26
 Saltash Town Council
 For the 3 months to June 2025

| Account | Prior Year 2024/25 | Budget Including Virements 2025/26 | Actual YTD 2025/26 | Budget Available 2025/26 |
|--|-----------------------|---|-----------------------|--------------------------------|
| Personnel Operating Expenditure | | | | |
| Personnel Expenditure | | | | |
| 6654 ST PE Staff Welfare | 1,621 | 2,000 | 695 | 1,305 |
| 6660 ST PE Staff Recognition | 25 | 250 | 50 | 200 |
| 6662 ST PE HR Professional Fees | 11,119 | 10,815 | 1,948 | 8,867 |
| Total Personnel Expenditure | 12,766 | 13,065 | 2,693 | 10,372 |
| Training Costs | | | | |
| 6682 ST PE Staff Training (Library) | 281 | 1,218 | 18 | 1,201 |
| 6656 ST PE Staff Training (P&F) | 1,977 | 4,000 | 155 | 3,845 |
| 6676 ST PE Staff Training (Service Delivery) | 6,457 | 7,695 | 1,488 | 6,207 |
| Total Training Costs | 8,716 | 12,913 | 1,661 | 11,253 |
| Staffing Costs | | | | |
| Library Staffing Costs | 138,632 | 165,056 | 31,105 | 133,951 |
| P&F Staffing Costs | 348,399 | 441,897 | 89,667 | 352,230 |
| Services Staffing Costs | 280,272 | 344,379 | 77,867 | 266,512 |
| Total Staffing Costs | 767,303 | 951,332 | 198,639 | 752,693 |
| Other Staffing Cost | | | | |
| 6652 ST PF Employers Pension - Monthly Fee | 500 | 500 | 500 | 0 |
| 6659 ST PF Town Sergeant & Mace Bearer Fees | 507 | 600 | 225 | 375 |
| Total Other Staffing Cost | 1,007 | 1,100 | 725 | 375 |
| Total Personnel Operating Expenditure | 789,791 | 978,410 | 203,717 | 774,693 |
| Total Personnel Operating Surplus/ (Deficit) | (789,791) | (978,410) | (203,717) | (774,693) |
| Personnel EMF Expenditure | | | | |
| 6691 ST PE EMF Legal Fees (Staffing) | 0 | 10,162 | 0 | 10,162 |
| 6694 ST PF EMF Staff Contingency (P&F) | 12,056 | 54,108 | 11,162 | 42,946 |
| 6698 ST LI EMF Staff Contingency (Library) | 0 | 17,553 | 0 | 17,553 |
| 6700 ST SE Services Delivery Staff Contingency | 0 | 39,854 | 0 | 39,854 |
| 6701 ST PE EMF Staff Recruitment | 643 | 14,675 | 80 | 14,595 |
| Total Personnel EMF Expenditure | 12,699 | 136,352 | 11,242 | 125,110 |
| Total Personnel Expenditure (Operational & EMF) | 802,490 | 1,114,762 | 214,959 | 899,803 |
| Total Personnel Budget Surplus/ (Deficit) | (802,490) | (1,114,762) | (214,959) | (899,803) |

To/From Reserves & Budget Virement

1. Virement from P&F Staffing costs to 6694 ST PF EMF Staff Contingency - £19,977 - PE26/25/26

Key

- Spending is on target as predicted at this point in the financial year
- Spending is higher than anticipated and needs to be monitored closely
- Budget is overspent - requires investigation and recommend virement